

Finisher

Reports to: Finishing Supervisor

Department: Materials

Division: Midstate Machine – Maine

Accountability

Primarily responsible for preparing machined components for shipment through finishing processes.

Organizational Relationship

The Finisher incumbent(s) reports directly to the Finishing Supervisor however will take direction from whoever is on as Shift Supervisor. The incumbent(s) may have contact with several internal departments including, but not limited to: Manufacturing Manager, Manufacturing Supervisors, Engineering and Quality Control personnel.

Principal Accountabilities

1. Removes burrs or excess metal from machined parts, using files, sandpaper, emery cloth, or grinding machines.
2. Perform finishing operations on customer components, with strict adherence to customer specifications, drawings and routings.
3. Manually stamps, engraves, and marks components as required with part numbers, heat numbers, serial numbers, vendor codes and any other information deemed necessary or required by customer specifications.
4. Loads and unloads materials, parts, or products onto or from pallets, skids, conveyors or trucks, manually or using mechanical equipment.
5. Lifts metal parts or stock onto machines, manually or using hoists, and secures them on machine table, in chuck, or holding fixtures, using wrenches to assist in setting up machine.
6. Prepares documentation for Quality Control or Shipping departments including, but not limited to serial number listings.



7. Performs other duties or functions as requested by Tooling Supervisor or Shift Supervisor.